

CONCEALED WEAPONS PERMIT APPLICATION INSTRUCTION SHEET MCA 45-8-315 through 45-8-329



Conditions to be met:

1. U. S. Citizen
2. 18 years or older
3. Must have Montana Driver's License or other picture I.D. issued by the State of Montana.
4. Must be a resident of the state of Montana for 6 months or more.
5. Must show proof of hunters' safety education or approved firearms safety training course, valid concealed weapons permit from an approved state, or DD214.

Duplicate Montana Hunters Education Certificates can be printed from the Fish Wildlife and Parks website: <http://fwp.mt.gov/education/hunter/born.html>

If above Conditions are Met:

1. Fully understand the Montana Concealed Weapons Code.
Website for information is: <http://data.opi.mt.gov/bills/mca/45/8/45-8-315.htm>
2. Must properly fill out application form and sign and date it even if emailed. Deliver to court house, mail or email the application to the information at the bottom. This must be done for new permits and renewals. If a new application, please attach a copy of the proof of safety training.
3. **Allow up to one week for local, state and federal background checks to be completed, then call Captain Joel Shearer at 406-883-7276 to schedule the required appointment.**

Appointments are scheduled on Wednesday and Thursdays 10:00am to 12:00pm and 1:00pm to 3:00pm. Special dates and times might be available.

Bring to Appointment:

1. Photo ID
2. If new application: If not included with the application, bring a copy of the proof of safety training as outlined above.
3. Bring \$50.00 for new application and \$25.00 for renewal application.

**CHECK, CASH OR MONEY ORDER ONLY PLEASE BRING CORRECT CHANGE IF CASH IS USED
WE CANNOT ACCEPT DEBIT OR CREDIT CARDS**

RENEWALS: MCA 45-8-322(3) states in part: "The permit must be renewed for additional 4-year periods upon payment of a \$25 fee per renewal and upon request for renewal made within 90 days before expiration of the permit." emphasis added. There will be no exceptions.

CHANGE OF COUNTY RESIDENCY: Applicant, if granted a license, must within 10 days inform Sheriff and Chief of Police of both counties if county residence is changed.

If any circumstances arise that requires the Sheriff to revoke the permit, you will be require to surrender it to any peace officer after notification by the Sheriff.

For further information please visit the State of Montana website www.doj.mt.gov

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